

SJLC Style Guidelines (May 2021)

1. Preparation of Manuscripts

Starting with Volume 5, scheduled to be published in March 2022, SJLC will follow *The Chicago Manual of Style*, 17th edition, in general matters of style and format, and the [Monumenta Nipponica Style Sheet, 80th anniversary edition](#), on issues of style and format particular to the presentation of Japan-related subject matter.

Manuscripts should be double-spaced throughout. The main text and notes together should not exceed 12,000 words. Notes should be located at the bottom of the page as footnotes. A reference list (following the above *Style Sheet*) should appear at the end of the article and should include all works cited in the footnotes. All figures and tables should be collected into a single, separate PDF file to be submitted alongside the main manuscript (see further instructions below).

2. Preparation of Figures

SJLC welcomes manuscripts that contain figures—particularly images of primary-source manuscripts, printed books, illustrations, etc. Please keep the total number of figures limited to no more than five.

Figures should be collected into a single, separate PDF file to be submitted together with the manuscript. Each figure should be cropped to minimize the amount of blank space or other extraneous material surrounding the relevant portion of an image. Each figure should also be provided with its own caption below.

Figure captions should begin with the word “Figure” and the appropriate number, set off by a period. This is followed by first a description of the figure, then an acknowledgement of its source and/or holding institution. In the case of images that are available online, also provide the DOI link or URL (and image number, if applicable). Provide characters for all terms in Japanese and other Asian languages, regardless of whether these are given elsewhere in the main text.

Images of primary-source manuscripts, printed books, illustrations, etc.:

Figure 1. *Nanji kinmō zui* 難字訓蒙図彙. Ukai Bunko 鶺鴒文庫, National Institute of Japanese Literature, Tokyo. <https://doi.org/10.20730/200019308> (image no. 57)

Figure 2. Aesop before the Pharaoh of Egypt. Illustration from vol. 2 of *Isoho monogatari* 伊曾保物語, pub. Itō San’emon 伊藤三右衛門, Manji 万治 2 (1659). National Institute of Japanese Literature, Tokyo. <https://doi.org/10.20730/200021086> (image no. 6)

Figure 3. The *soro* ソロ (right) and *shida* シダ (left) trees in Kyokutei Bakin’s 曲亭馬琴 autograph copy of *Hachijō hikki* 八丈筆記. Waseda University Library, Tokyo. https://www.wul.waseda.ac.jp/kotenseki/html/i04/i04_00600_0148 (image no. 16)

Figure 4. Wang Zhaojun 王昭君 playing the *biwa* 琵琶 on horseback. *Ō Shōkun zu* 王昭君図, Kusumi Morikage 久隈守景, 17c. Tokyo National Museum, Tokyo. <https://webarchives.tnm.jp/imgsearch/show/C0042808>

Figure 5. Myōon Benzaiten 妙音弁財天 as a woman playing the *biwa* 琵琶. *Seiryū Myōon Benzaiten gazō* 青龍妙音弁財天画像. Demachi Myōondō 出町妙音堂 Temple, Kyoto.

Maps:

Figure 1. Map of Kyoto. Adapted from *Kyōto no rekishi* 京都の歴史, vol. 4, p. 296. Reconstruction of Kyoto in the years Tenshō 天正 18–19 (1590–1591), showing the embankment (*odoi* お土居) that once circumscribed the city. Nagasaka 長坂, Funaokayama 船岡山, and Tōji 東寺 Temple lie along a nearly straight line north to south.

Figure 2. Map of *Chinsetsu yumiharizuki* 椿説弓張月. Shifts in the story’s geographical setting are indicated by chapter numbers. Prepared by author.

Enlarged sections of other figures:

Figure 1a. Detail from Figure 1.

Figure 2a. Aesop before the Pharaoh of Egypt. Detail from Figure 2. Note the added pockmarks on Aesop’s face.

Figure 2b. The Pharaoh of Egypt. Detail from Figure 2.

During the copy-editing stage, authors of accepted manuscripts will be asked to submit image files that meet the following requirements:

- Image files must have a minimum resolution of 600 dpi.
- As such, images must be scanned at a minimum resolution of 600 dpi (if they are to be printed in actual size) or some multiple of 600 dpi in accordance with their intended enlargement factor.
- Images should be cropped to minimize the amount of blank space or other extraneous material surrounding the relevant portion of an image.
- Images must fit within SJLC’s page margins (17.0cm wide x 24.0cm high).
- Image files may be provided in either TIFF or JPEG format.

Authors of accepted manuscripts will be asked to resubmit all figure captions in a single Word file.

Authors are responsible for obtaining permission to reprint images and for paying any related fees. Authors of accepted manuscripts will be asked to provide proof of permission during the copy-editing stage.

3. Preparation of Tables

Tables should be collected (together with the figures) into a single, separate PDF file to be submitted alongside the main manuscript. Provide a number and title above each table. Use footnotes to the table to explain terms and source citations. Please keep the total number of tables limited.

Authors of accepted manuscripts will be asked to resubmit all tables as Word, Excel, or PowerPoint files.